

**Rotterdam School of Management
Erasmus University**

Teaching and Examination Regulations 2023 – 2024

**Bachelor of Science in
International Business Administration**

Editor

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Preamble:

Pursuant to Article 7.13 of the Dutch Higher Education and Research Act (*Wet op het hoger onderwijs en wetenschappelijk onderzoek - WHW*), these Teaching and Examination Regulations have been established by the *Dean RSM* after consulting the Faculty Council (FC), the Programme Committee (PC) concerned and the Examination Board RSM – EUR. The FC and PC have given their consent according to their lawful approval rights.

These regulations can be adjusted annually due to new developments and policy changes regarding the teaching and the examinations. In principle, the amendments will have legal effect from the first day of the Academic Year. The unaltered parts of the regulations keep their legal force.

Section 1 – General

Article 1.1 – applicability of the regulations

These regulations are applicable to the curriculum and examinations of the bachelor's degree programme BSc in International Business Administration at the Rotterdam School of Management, Erasmus University, hereinafter referred to as the programme.

Article 1.2 – aims of the programme

The programme is intended to impart knowledge, skills and insight in the area of International Business Administration in such a way that the graduate is capable of scientific and socially responsible professional practice in this area and is qualified to take any desired advanced programme to become, among other things, a scientific researcher. The programme's aim is specified in Intended Learning Outcomes, which are available in the appendices.

Article 1.3 – definitions

In the regulations, the following words shall have the following meanings:

- a. *Act*: the Dutch Higher Education and Research Act (*Wet op het hoger onderwijs en wetenschappelijk onderzoek - WHW*);
- b. *Rules and Guidelines (R&G)*: the rules, guidelines and instructions of the Examination Board as referred to in article 7.12b of the Act;
- c. *Final IBA exam*: the total assessment of the performance of the student for separate examination parts of the programme, as referred to in article 7.10 of the Act;
- d. *BSc curriculum*: the total of programme components qualifying for the final exam;
- e. *Programme component*: a bundling of examinations with a designated function and meaning within the BSc curriculum. A programme component may consist of one or more courses;
- f. *Examination part*: a course of the programme;
- g. *Examination*: every programme component will be assessed by an examination. Each examination includes an investigation into the knowledge, insight and skills of the student, as well as the appraisal of the results of that investigation. An examination may consist of more than one test.
- h. *Test*: In general, a distinction can be made between ¹:
 - A **written test** which is a plenary individual test (on campus or remote) whether on paper or digital, within a limited time frame of 3 hrs. maximum, with open and/or multiple-choice questions;
 - An oral test (individual);
 - An assignment (individual or group) for example a case, an essay or a thesis;
 - A practical exercise (supervised and assessed exercise aimed at acquiring a practical skill) for example communication and presentation skills, an internship.
- i. *EC*: abbreviation of "European Credit" which stands for study credit as referred to in Article 7.4 of the Act. One EC represents 28 hours of study;
- j. *Student*: a person who is enrolled at the university in order to pursue the study course and/or to take the tests and examinations of the programme; for the further application of these regulations, this word also means an enrolled 'extraneous';
- k. *Examination Board*: the board referred to in article 7.12 of the Act for administering examinations and for organizing and coordinating the examinations of the programme;

¹ Difference is important for example for resit-possibilities, see Article 3.1 TER and rules of order, see Section 3 R&G.

- l. *Academic Year*: the academic year runs from 1 September to the following 31 August (inclusive) of the following calendar year;
- m. *Dean*: head of Rotterdam School of Management, Erasmus University;
- n. *Programme Director*: the Dean of Education in the capacity of programme director as laid down in Article 9.17 of the Act and as referred to in Article 7 of the School Regulations 2017;
- o. *Academic Director*: the person who is authorised by the Programme Director to spearhead the bachelor programme and lead the programme in terms of profile, content, quality, delivery and assessment;
- p. *School*: Rotterdam School of Management, Erasmus University;
- q. *Academic personnel*:
 - a. the members of the academic staff of the School,
 - b. the trainee research assistants (PhD candidates) of the School,
 - c. the other academic personnel;
- r. *Academic staff*:
 - a. the professors,
 - b. the associate professors of the School,
 - c. the assistant professors of the School.
- s. *Debriefing session*: in Dutch “nabespreking”, as referred to in Article 7.13, par 2, sub q of the Act. It is an important meeting that gives students the opportunity to learn from their mistakes. They have the opportunity to review the questions and assignments of the test concerned, along with the answer models and criteria for assessment.
- t. *Perusal*: in Dutch “inzage” as referred to in Article 7.13, par. 2 sub p. of the Act. It is an opportunity for students to peruse their own assessed written test.
- u. *Student Administration*: Student Administration Erasmus University, Team Study Progress & Diploma Administration – RSM.

Article 1.4 – degree

1. The student who has successfully passed all the examination parts of the programme will obtain the degree of Bachelor of Science in International Business Administration (BScIBA).
2. The obtained degree will be written down on the Bachelor’s degree certificate.

Article 1.5 – teaching language

1. In view of the international classroom, the language of instruction – teaching and examinations – is English.
2. By way of derogation from the previous paragraph, the language of instruction – teaching and examinations – of the courses within the Elective space in B3 as referred to in Article 2.3a may be Dutch or in case of an International Exchange Programme any other language.
3. In cases, the Examination Board can grant exemption from paragraph 1.

Article 1.6 – participation educational activities

Students are expected to participate in every educational activity that the school offers regardless whether the activities are compulsory or not. This concerns not only lectures and study visits but also filling out course evaluations.

Article 1.7 – evaluation of education

1. The Programme Director will be responsible for ensuring the evaluation of education.
2. The Programme Director will inform the Faculty Council and the Programme Committee of the method and frequency with which components of the curriculum are to be evaluated.
3. The Programme Director will inform the Faculty Council and the Programme Committee of the outcomes of the evaluation, the amendments made as a result of this and the effect of the actual amendments.

Section 2 – Composition of the bachelor’s degree programme

Article 2.1 – full-time / part-time

Within the scope of the law, the programme is only offered full-time.

Article 2.2 – study load of the programme

1. The programme has a study load of 180 EC.
2. The study load is expressed in whole or 0.5 point EC.

Article 2.3a – composition of the degree programme new style (student cohort 2022 and later)

1. With effect from 1 September 2023, the new style curriculum has been slightly adjusted. The B2 course Organisational Theory & -Dynamics has been removed and the EC have been allotted to the courses Business Simulation (2 EC), Professional Development II (1 EC) and Strategic Management (1 EC) based on intensification of each of these courses. Students of cohort 2022 and later must follow the new style programme in accordance with this article. Hence, they are not allowed to take old style courses unless explicitly stated in this TER or in special individual circumstances with the approval of the Examination Board.
2. The programme components of the new style programme are spread over three Academic Years, specified in B1, B2 and B3. Each course year has a study load of 60 EC. The examination parts of B1, B2 and B3 are as follows:

| B1 | Block | EC |
|--|--------------|-----------|
| Introduction to Business ² | 1 + 2 | 5 |
| Professional Development and Mentoring | 1 – 4 | 5 |
| Organisational Behaviour ³ | 1 | 4 |
| Marketing Management | 1 | 4 |
| Mathematics | 2 | 2 |
| Accounting | 1 | 4 |
| Philosophy of Science | 2 | 3 |
| Strategic Business Plan | 3 + 4 | 5 |
| Finance | 3 | 4 |
| Economics | 3 | 5 |
| Statistics | 3 | 4 |
| Spreadsheet Modelling | 3 | 3 |
| Business Information Management | 4 | 4 |
| Operations Management | 4 | 4 |
| Quantitative Decision Making | 4 | 4 |
| | | 60 |

| B 2 | Block | EC |
|---------------------------------|--------------|-----------|
| Responsible Business Leadership | 5 | 4 |
| Human Resource Management | 5 | 4 |
| Innovation Management | 6 | 4 |
| Corporate Finance | 6 | 4 |
| Business Simulation | 6 | 4 |
| Research Project | 5 - 7 | 10 |
| Business Law | 7 | 4 |
| Supply Chain Management | 7 | 4 |
| Technology Management | 8 | 3 |
| Management Accounting | 8 | 4 |
| Strategic Management | 8 | 5 |
| Professional Development II | 5 - 8 | 5 |
| Entrepreneurship | 7 + 8 | 5 |
| | | 60 |

| B 3 | Block | EC |
|--|--------------|-----------|
| Elective space, a choice from following options: i. <i>International Exchange programme (20 – 30 EC)</i> ii. <i>Minor (15 EC), LDE Minor (30 EC)</i> | 9 - 11 | 30 |

² The courses Introduction to Business and Organisational Behaviour have one combined examination. Therefore, the EC of these two courses are tied together and can only be granted/withheld simultaneously.

³ See footnote 2.

| | | |
|---|---------|-----------|
| iii. Internship (20 EC) (Please note: block 9-10 only) | | |
| iv. RSM elective(s) (5 EC each) | | |
| v. Language course (2,5 each, max 7,5 EC) | | |
| vi. I DO Project (15 EC) | | |
| vii. SMW (15 EC, on request to the Examination Board) | | |
| viii. Other courses (BSc level of accredited research driven university) (on request to the Examination Board) | | |
| Advanced Research Methods | 12 | 3 |
| Digital Business | 13 | 5 |
| Track, a choice from following tracks: | 12 - 14 | 15 |
| I. Analytical Decision-makers | | |
| II. Performance Analysts | | |
| III. Behavioural Experts | | |
| IV. Global Thinkers | | |
| V. Business Developers | | |
| VI. Financial Strategists | | |
| 7 EC Bachelor Project | | 7 |
| | | 60 |

3. The further descriptions of the examination parts referred to in paragraph 2 including mandatory practical applications, as stated in the Canvas course manuals of the programme, constitute an integral part of these Teaching and Examination Regulations, without prejudice to the other provisions set out in these regulations.
4. The following applies to the Elective space in B3 as referred to in paragraph 2:
 - a. If a student opts for a Minor as referred to in paragraph 2 – B3 sub ii – then the choice is restricted to the for RSM students authorised minors of the *EUR Minor Overview*.
 - b. The courses mentioned in paragraph 2.3a sub vii-x, may be chosen from external courses only after approval by the Examination Board. The Examination Board will grant their permission if they conclude that the content and level of the elective(s) is of similar university level and supervised and assessed by university examiners and if there is not too much overlap with RSM courses. In this context, the Examination Board may establish a list of approved courses and further policies and approval procedures.
 - c. The International Exchange Programme must consist of at least 20 EC. In case the courses of the International Exchange Programme do not add up to at least 20 EC, the International Exchange Programme will not be registered as part of the degree programme, not as an International Exchange Programme nor as separate electives.
 - d. The maximum number of credits that can be achieved with language electives is 7,5 EC.
 - e. The total size of the Elective space should not exceed 30 EC unless the exceeding is caused by the size of one course. If a student chooses to do the International Exchange Programme, then this examination part shall take precedence over any other examination part – such as a minor or internship – into the degree programme. In case a student completes more than 30 EC of approved courses counting towards the B3 Elective space then the student may choose which courses (International Exchange Programme excluded) should be on the grade transcript of the programme (and should thus count towards the GPA). The other course(s) will appear on a separate transcript⁴. Students should request which elective they would like to appear on their diploma at least 6 weeks before their last remaining course grade is published in Osiris. Requests can be made via the Examination Board’s online request form (<https://request-eb.rsm.nl/>). In case no choice is made, the electives – other than the International Exchange Programme – will be chosen in chronological order.
 - f. The appendix to this Regulation specifies the various combinations possible within the B3 Elective space.
 - g. The track consists of three separate courses of 5 EC each.

Article 2.3b – composition of the degree programme new style (student cohort 2019-2021)

1. With effect from 1 September 2019, a new style bachelor’s degree programme has been rolled out: a new course year – starting with B1 – per every following academic year. Students of cohort 2019-2021 must follow the new style programme in accordance with this article. Hence, they are

⁴ The student must file a request for this separate transcript at the ESSC

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not allowed to take old style courses unless explicitly stated in this TER or in special individual circumstances with the approval of the Examination Board.

2. The programme components of the new style programme are spread over three Academic Years, specified in B1, B2 and B3. Each course year has a study load of 60 EC. The examination parts of B1, B2 and B3 are as follows:

| B1 | Block | EC |
|--|-------|-----------|
| Introduction to Business ⁵ | 1 + 2 | 5 |
| Professional Development and Mentoring | 1 – 4 | 5 |
| Organisational Behaviour ⁶ | 1 | 4 |
| Marketing Management | 1 | 4 |
| Mathematics | 1 | 2 |
| Accounting | 2 | 4 |
| Philosophy of Science | 2 | 3 |
| Strategic Business Plan | 3 + 4 | 5 |
| Finance | 3 | 4 |
| Economics | 3 | 5 |
| Statistics | 3 | 4 |
| Spreadsheet Modelling | 3 | 3 |
| Business Information Management | 4 | 4 |
| Operations Management | 4 | 4 |
| Quantitative Decision Making | 4 | 4 |
| | | 60 |

| B 2 | Block | EC |
|-----------------------------------|-------|-----------|
| Responsible Business Leadership | 5 | 4 |
| Human Resource Management | 5 | 4 |
| Innovation Management | 6 | 4 |
| Corporate Finance | 6 | 4 |
| Business Simulation | 6 | 2 |
| Research Project | 5 - 7 | 10 |
| Business Law | 7 | 4 |
| Supply Chain Management | 7 | 4 |
| Organisational Theory & -Dynamics | 8 | 4 |
| Technology Management | 8 | 3 |
| Management Accounting | 8 | 4 |
| Strategic Management | 8 | 4 |
| Professional Development II | 5 - 8 | 4 |
| Entrepreneurship | 7 + 8 | 5 |
| | | 60 |

| B 3 | Block | EC |
|---|---------|----|
| Elective space, a choice from following options: | 9 - 11 | 30 |
| <i>i. International Exchange programme (20 – 30 EC)</i> | | |
| <i>ii. Minor (15 EC), LDE Minor (30 EC)</i> | | |
| <i>iii. Internship (20 EC) (Please note: block 9-10 only)</i> | | |
| <i>iv. RSM elective(s) (5 EC each)</i> | | |
| <i>v. Language course (2,5 each, max 7,5 EC)</i> | | |
| <i>vi. I DO Project (15 EC)</i> | | |
| <i>vii. SMW (15 EC, on request to the Examination Board)</i> | | |
| <i>viii. Other courses (BSc level of accredited research driven university) (on request to the Examination Board)</i> | | |
| Advanced Research Methods | 12 | 3 |
| Digital Business | 13 | 5 |
| Track, a choice from following tracks: | 12 - 14 | 15 |
| <i>I. Analytical Decision-makers</i> | | |

⁵ The courses Introduction to Business and Organisational Behaviour have one combined examination. Therefore, the EC of these two courses are tied together and can only be granted/withheld simultaneously.

⁶ See footnote 2.

| | | |
|----------------------------------|--|-----------|
| II. <i>Performance Analysts</i> | | |
| III. <i>Behavioural Experts</i> | | |
| IV. <i>Global Thinkers</i> | | |
| V. <i>Business Developers</i> | | |
| VI. <i>Financial Strategists</i> | | |
| 7 EC Bachelor Project | | 7 |
| | | 60 |

3. The further descriptions of the examination parts referred to in paragraph 2 including mandatory practical applications, as stated in the Canvas course manuals of the programme, constitute an integral part of these Teaching and Examination Regulations, without prejudice to the other provisions set out in these regulations.
4. The following applies to the Elective space in B3 as referred to in paragraph 2:
 - a. If a student opts for a Minor as referred to in paragraph 2 – B3 sub ii – then the choice is restricted to the for RSM students authorised minors of the *EUR Minor Overview*.
 - b. The courses mentioned in paragraph 2.3a sub vii-x, may be chosen from external courses only after approval by the Examination Board. The Examination Board will grant their permission if they conclude that the content and level of the elective(s) is of similar university level and supervised and assessed by university examiners and if there is not too much overlap with RSM courses. In this context, the Examination Board may establish a list of approved courses and further policies and approval procedures.
 - c. The International Exchange Programme must consist of at least 20 EC. In case the courses of the International Exchange Programme do not add up to at least 20 EC, the International Exchange Programme will not be registered as part of the degree programme, not as an International Exchange Programme nor as separate electives.
 - d. The maximum number of credits that can be achieved with a language elective is 7,5 EC.
 - e. The total size of the Elective space should not exceed 30 EC unless the exceeding is caused by the size of one course. If a student chooses to do the International Exchange Programme, then this examination part shall take precedence over any other examination part – such as a minor or internship – into the degree programme. In case a student completes more than 30 EC of approved courses counting towards the B3 Elective space then the student may choose which courses (International Exchange Programme excluded) should be on the grade transcript of the programme (and should thus count towards the GPA). The other course(s) will appear on a separate transcript⁷. Students should request which elective they would like to appear on their diploma at least 6 weeks before their last remaining course grade is published in Osiris. Requests can be made via the Examination Board’s online request form (<https://request-eb.rsm.nl/>). In case no choice is made, the electives – other than the International Exchange Programme – will be chosen in chronological order.
 - f. The appendix to this Regulation specifies the various combinations possible within the B3 Elective space.
 - g. The track consists of three separate courses of 5 EC each.

Article 2.3c – cessation of the degree programme old style (student cohort 2018 and previous cohorts)

1. Students, who started the degree programme per Academic Year 2018 – 2019 or before, must follow the new-style programme, unless explicitly stated in this TER⁸ or in individual cases because of special circumstances with the approval of the Examination Board. The opportunity to take examinations for old style courses will be in accordance with article 3.1, par. 3 of this TER.
2. The examination parts of the old-style programme are spread over three Academic Years, specified in B1, B2 and B3. Each course year has a study load of 60 EC. The examination parts per year are:

| B1 | EC |
|--------------------------|----|
| Introduction to Business | 5 |

⁷ The student must file a request for this separate transcript at the ESSC

⁸ Where necessary, explicit transition rules on course level will be set before the start of Academic Year 2023 – 2024 and published at <https://www.rsm.nl/education/bachelor/bsc-international-business-administration-iba/transition-rules-iba/>. Those transition rules will be part of this TER.

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| | |
|--|---|
| Methodology | 3 |
| Organisational Behaviour | 6 |
| Quantitative Methods & Techniques: Mathematics | 4 |
| Skills 1: IT | 2 |
| Operations Management | 5 |
| Microeconomics & Markets | 5 |
| Strategic Business Plan | 6 |
| Quantitative Methods & Techniques: Statistics | 4 |
| Skills 2: Effective Business Communication | 3 |
| Foundations of Finance & Accounting | 6 |
| Macroeconomics & Institutional Context | 5 |
| International Business | 4 |
| Skills 3: Academic Writing & Critical Thinking | 2 |

B2 EC

| | |
|---|---|
| Organisational Theory & Dynamics | 6 |
| Quantitative Decision Making | 6 |
| Philosophy of Science | 3 |
| Management Accounting | 6 |
| Corporate Finance | 5 |
| Applied Business Methods | 6 |
| Strategic Management | 6 |
| Cross Cultural Management/ International Case | 5 |
| Marketing Management | 5 |
| International Marketing Research | 3 |
| Technology Management | 4 |
| Leadership, Sustainability and Governance | 5 |

B3 EC

| | |
|--|----|
| Human Resource Management | 5 |
| Business Information Management | 5 |
| Foundations of Business Law | 4 |
| Innovation Management | 4 |
| Financial Accounting | 5 |
| Supply Chain Management | 5 |
| Trimester 7 elective options: | 20 |
| a choice from following options | |
| – an international exchange (20 EC); | |
| – or: internship (20 EC), in case of an internship of 15 EC in combination with either a Language elective, or an Elective approved by the Examination Board (5 EC); | |
| – or: minor (15 EC), in combination with either a Language Elective, or an Elective approved by the Examination Board (5 EC); | |
| – or: 20 EC electives. | |
| Research Training/Bachelor Thesis | 12 |

3. The further descriptions of the examination parts referred to in paragraph 2 including mandatory practical applications, as stated in the Canvas course manuals of the programme, constitute an integral part of these Teaching and Examination Regulations, without prejudice to the other provisions set out in these regulations.
4. The following applies to Trimester 7 elective options as referred to in paragraph 2:
 - a. If a student opts for a minor as referred to in paragraph 2, then the choice is restricted to the authorised minors of the *EUR Minor Overview*.
 - b. The electives mentioned in paragraph 2 may be chosen from internal or external electives only after approval by the Examination Board. The Examination Board will grant their permission if they conclude that the content and level of the elective(s) is of similar university level and supervised and assessed by university examiners. In this context, the Examination Board may establish and publish a Trimester 7 Electives list with approved courses and projects and further policies and approval procedures.

- c. The courses of Trimester 7 should only have limited overlap at maximum of content with another course of the degree programme: for example, it is not allowed to do a second internship as an elective.
- d. The International Exchange Programme must consist of at least 20 EC. In case the courses of the International Exchange Programme do not add up to 20 EC, the International Exchange Programme will not be registered as part of the degree programme, not as an International Exchange Programme nor as separate electives.
- e. The maximum number of credits that can be achieved with a language elective is 5 EC.
- f. The total size of Trimester 7 should not exceed 20 EC unless the exceeding is caused by the size of one course. If a student chooses to do the International Exchange Programme, then this examination part shall take precedence over any other examination part – such as a minor or internship – into the degree programme. In case a student completes more than 20 EC of approved courses counting towards the B3 Trimester 7 elective options (for instance a minor and an internship (or two minors) and a ≥ 5 EC elective or a 15 EC approved project and two 5 EC electives), then the student may choose which courses should be on the grade transcript of the programme (and should thus count towards the GPA). The other course(s) will appear on a separate transcript⁹. Students should request which elective they would like to appear on their diploma at least 6 weeks before their last remaining course grade is published in Osiris. Requests can be made via the Examination Board's online request form (<https://request-eb.rsm.nl/>). In case no choice is made, the electives – other than the International Exchange Programme – will be chosen in chronological order.
- g. The appendix to this Regulation specifies the various combinations possible within Trimester 7.

Article 2.4 – exemption from mandatory practical exercises

In exceptional cases such as a functional impairment, the Examination Board can grant exemption from the obligation to take part in a practical exercise. In that case, the Examination Board can decide that the practical exercise should be carried out in another way, to be determined by the Examination Board.

Article 2.5 – RSM Honours Programme

1. Next to the degree programme, the RSM offers an extra-curricular *RSM Honours Programme* for outstanding second-year students. The admission to the honours programme is selective. The selection procedure is transparent and published on the [RSM's current-students-website](#). Completion of the programme will be awarded with 15 extra-curricular EC. These credits will be listed on a separate certificate.
2. Extra-curricular courses do not count towards the degree programme and thus will not be stated on the grade list of the degree programme. The grades for these courses thus do **not** count towards the GPA that is listed on the grade list of the degree programme.

⁹ The student must file a request for this separate transcript at the ESSC

Section 3 – Taking Examinations

Article 3.1 – time periods and frequency of examinations; written test schedule; re-sits and extra exam opportunities

1. The opportunity to take written tests (except for bonus tests) as referred to in Article 1.3 is given twice per Academic Year: a regular test and a re-sit. The other test types as referred to in Article 1.3 can be taken at least once per year.
2. By way of derogation from paragraph 1 second sentence, for any component of the assessment counting for a significant part (50% or more of the grade), a re-sit or a reasonable improvement option¹⁰ is required. For entrance to improvement options the examiner can impose minimum grade requirements. It is not allowed to set a minimum grade for participation as entry requirement for the improvement option. The examiner may set a cap on the grade for the improvement option.
3. In the event a course for which the instruction is the last to be taught in a specific Academic Year, the tests belonging to the course will be given in the subsequent Academic Year: written tests at least twice, other test types at least once. Tests that cannot be offered again due to the nature of the test are tested in an alternative manner, taking into account the learning objectives of the examination part.
Courses that belong to the B3 Elective space/Trimester 7 elective options are exempted from this rule: there will be no opportunity to re-sit these courses in the following academic year or thereafter.
4. With due observance of the provisions of the first paragraph, the student may retake a passed written test in the same Academic Year if a re-sit opportunity has been scheduled in the official exam timetable. The result for the test is established on the *highest test result* obtained.
As long as a student has not yet passed all courses of the degree programme, the student may improve the grade of a passed course in a following Academic Year; in that case the student must redo the whole course including all tests. The final result for the course will be established on the *highest result*¹¹ obtained. If the material to be studied for a course has changed, the subsequent tests will reflect the new material.
5. Without prejudice to applicable regulations regarding a period free of examinations, and with due observance of the other provisions set out in these regulations, and of the R&G established by the Examination Board, the Programme Director establishes a written test schedule before the start of the academic year. In the event of urgent exceptional circumstances, the Programme Director can change the written test schedule during the academic year, provided that the change is announced in good time, and no later than the start of the registration period of the examination period concerned, via appropriate channels such as Canvas.
6. In exceptional cases the Examination Board can, at the request of the student, decide that an extra opportunity to take a test will be offered, in derogation from the schedule.
7. If no indication is given in these regulations concerning how many times per academic year an examination can be taken, because that examination relates to an examination part that is not taught in the programme, the provisions on this matter in the relevant Teaching and Examination Regulations are applicable, unless the Examination Board has made a decision in derogation from these, on the understanding that it must be possible to take the examination at least once per academic year.

Article 3.2 – form of the examinations

1. The examinations of the programme are taken according to the test types described in Article 1.3 sub h. of this regulation. Furthermore, attendance requirements may be set as a prerequisite for assessment, provided that this is well substantiated by the examiner and published in the course manual. At the request of the examiner, the Examination Board may allow deviations from this rule.
2. If the Examination Board decides that the form as referred to in the foregoing paragraph shall be different, it will announce this to the students, if possible, no later than two months before the examination is to be held.

¹⁰ The exact content of the re-sit or improvement option is at the discretion of the examiner. The examiner must include the rules for an improvement option in the course manual.

¹¹ Final grades from before 1 September 2018 will only change in case a student improves the final grade with a retake of the course *after* September 2018.

3. The elaborations in the form of the examinations as referred to in paragraphs 1 and 2, stated in the most recent version of the Canvas course manual for each course, constitute an integral part of these Teaching and Examination Regulations, without prejudice to the other provisions set out in these regulations.
4. In exceptional cases the Examination Board may, at the request of the student, decide to permit derogations from the provisions set out in paragraphs 1 and 2.
5. Students with a functional impairment such as a verifiable physical or mental impairments or specific learning difficulties that could have an effect on the ability to study, are offered the opportunity to take the examinations in a manner adapted as far as possible to their individual situation. The Examination Board will, if necessary, obtain expert advice before making a decision.

Article 3.3 – oral tests

1. No more than one person will be given an oral test at a time unless the Examination Board has decided otherwise.
2. An oral examination is public, unless in an exceptional case the Examination Board or the examiner concerned has decided otherwise, or the student has objected to this.
3. An oral test should be assessed by at least two examiners or in the event of only one examiner, the assessment must be video and/or audio recorded. The Examination Board will archive the recorded file for two years after the assessment, or seven years in case of the BSc project (new style) or Research Training/ Bachelor thesis (old style).

Article 3.4 – sequence of examinations

1. Students may register for a minor as referred to in article 2.3a paragraph 2 or 2.3b paragraph 2 if they have successfully passed all components of B1.
2. Students may register for the internship as referred to in article 2.3a paragraph 2 or 2.3b paragraph 2 if they have successfully passed all components of B1.
3. The examinations relating to the examination parts of B2 and B3 may not be taken before the first-year phase (B1) of the programme has been passed, unless and insofar the Examination Board has granted permission to proceed the programme based on article 9.3 and 9.4 TER.
4. Students may register for their Track, their Bachelor Project, and the courses belonging to the Elective space if they have passed all components of B1.
5. Students may apply for the International Exchange Programme if they have passed all components of B1 before starting their second year.

Section 4 – Result of Examinations

Article 4.1 – determining, announcing and recording results of examinations; marking period

1. The examiner determines the result of an examination/test as referred to in Article 1.3 sub g. and h. as soon as possible. The following deadlines are in place:
 - a. The ultimate deadline for provisional grades is 15 working days after the examination/test for B1 courses and 20 working days for B2 and B3 courses. Provisional grades must be communicated via Osiris.
 - b. The ultimate deadline for registration in OSIRIS of the definitive grades is 40 working days after the examination/test.
 - c. In case a resit takes place within a period of 45 working days after the original examination/test, the ultimate deadline for communicating and registration of the definitive grades is ten working days before the resit date.¹²
2. In deviation from paragraph 1 of this article, the examiner(s) determine(s) the result of an oral test immediately and give(s) the student a written notification of the grade.
3. In the event of *force majeure*, the Examination Board can permit derogation from the deadlines mentioned in the foregoing paragraphs.
4. The Student Administration checks compliance with the marking period, and in the event that it is likely to be exceeded, reports this in good time to the Chair of the Examination Board.
5. The examiner reports the result to the Student Administration which then informs the student of this in writing.

¹² This is the case for the re-sits of B1 block 4: the re-sit dates are 4 weeks after the regular written test dates.

6. The Student Administration and/or the examiner is responsible for recording the results of exams and examination parts. The Student Administration (also) records what certificates have been presented to a student. No information about recorded data, with the exception of data about the certificates awarded, is given to anyone other than the student, the Examination Board, the Directors of the programme, the Executive Board, the student advisor, the student counsellor and the Examinations Appeals Board (CBE). With the permission of the student, there may be derogation from the provisions set out in the last sentence.
7. The involvement of the Student Administration as referred to in the previous paragraphs is without prejudice to the provisions in this matter determined by the Executive Board.
8. The written explanation concerning the result of an examination contains information about the way in which the student can lodge an appeal with the Examinations Appeals Board (CBE).

Article 4.2 – Validity term of assessments

1. The validity term of assessments attained – including components taken elsewhere that have been approved as part of the examination programme and exemptions granted – is unlimited.
2. On behalf of the Executive Board, the dean can only limit the validity term of assessments if the knowledge, understanding or skills assessed are demonstrably outdated.
3. In an individual case, the examination board may extend the validity term limited pursuant to the second paragraph. With regard to an examination component of which the validity term has expired, the examination board may designate a replacement examination component or impose an additional or replacement assessment before the student is admitted to the examination.
4. When limiting the validity term in accordance with the second paragraph, special circumstances will reasonably be taken into account. Special circumstances must be reported to the student adviser in good time. 'In good time' means they have been reported four weeks after the start. When the examination board extends the validity, account will reasonably be taken of the extent to which the special circumstances affected the limited validity term being exceeded and the duration of the financial support granted on the basis of the Profiling Fund Regulations will be taken into account.
5. If the examination of a course is composed of more than one test, the term of validity of each test shall be limited to the academic year in which the tests are taken. In exceptional circumstances, upon substantiated request of the examiner, the Examination Board can approve derogation from this rule. Approved derogations must be explicitly mentioned in the course manual.

Article 4.3 – debriefing session and perusal

1. As soon as possible but no later than 20 working days after the written test, and 15 working days in the case of a B1 course due to the binding study advice, feedback on submitted work will become available to students, either through a debriefing session or perusal via an approved medium (such as through ANS or Canvas). This offers students the opportunity to review the questions and assignments of the exam, the composition and calculation of the awarded (partial) grade, and the criteria for assessment. The examiner sets the date, time and procedure of the debriefing session or perusal. The session must be realistically managed, and the use of appropriate media (such as Canvas) is allowed. In view of a good preparation of the debriefing session, the exam questions and answers model(s) must be posted on Canvas as soon as possible after a written test and no later than five working days after the test took place. Upon the examiner's request, the Examination Board may grant the examiner an exemption from posting the exam questions and/or model answers on Canvas in the event of important reasons.
2. As soon as possible – or at the same debriefing session – but no later than 20 working days after the debriefing session (15 working days in case of a B1 course due to the binding study advice), students will have the opportunity to peruse their own assessed exam. The perusal takes place in principle on the basis of a (digital) copy only. A paper copy may be charged at cost price. The examiner may determine that the perusal is only for students who registered for it and/or who have attended the debriefing session (applicable to non-digital perusals). The examiner sets the date, time, location and procedure of the perusal. In case of a digital perusal, the duration of the perusal opportunity spans a workday (eight hours). In case of a 100% multiple-choice-test and the questions, answer key and multiple-choice-answer forms are available to the student, the examiner is exempted from organizing the perusal.
In the event that a student can demonstrate that the student was prevented from being present at the assigned location and time for the debriefing session or the perusal due to force majeure,

at the request of the student an alternative opportunity will be offered, if possible within the term mentioned in paragraph 2.

Article 4.4 - archiving period of written tests and final exam

1. The assignments, answers and the assessment of the written tests will be archived (in paper or electronic form) for two years after the assessment.
2. The exam protocol, test key, pass mark, test questions/assignments and evaluation of the written tests are stored (in paper or digital form) for seven years after the examination.
3. The BSc project (new style) or Research Training/ Bachelor thesis (old style) and the assessment thereof will be archived (in paper or electronic form) for seven years after the assessment.

Section 5 – Exemption

Article 5.1 – exemption from examinations

1. The Examination Board can, at the request of the student, grant exemption from a course examination referred to in article 2.3a, paragraph 2, Article 2.3b, paragraph 2, or Article 2.3c, paragraph 2 – with the exception of the BSc Project (new style) or Research Training/ Bachelor thesis (old style)¹³ – on the grounds of:
 - having passed one or more examination(s) belonging to one or more courses of another university programme in the Netherlands, provided that this/these is/are, in the opinion of the Examination Board, equivalent or comparable in terms of content, study load and level; or
 - having passed one or more examination(s) belonging to one or more courses of a higher professional programme in the Netherlands, provided that this/these is/are, in the opinion of the Examination Board, equivalent or comparable in terms of content, study load and level; or
 - having passed one or more examination(s) belonging to one or more courses of a higher education programme outside the Netherlands, provided that this/these is/are, in the opinion of the Examination Board, equivalent or comparable in terms of content, study load and level; or
 - proof of relevant knowledge and experience gained outside the education in the aforesaid categories, provided that this is equivalent or similar in terms of nature, content and level to the examination part of the programme for which exemption is requested; or
 - a combination of the aforesaid categories.The Examination Board may ask the examiner(s) concerned for advice before taking a decision.
2. An exemption can only apply to an entire examination part and not just to a *part* of the course.
3. No exemption will be granted for a course already passed.
4. An exemption once granted shall not be withdrawn.
5. Up to a maximum of 60 EC of the programme will be exempted.

Section 6 – Result of the final exam

Article 6.1 – the result of the final IBA exam and active degree granting

1. After all the examination parts of the bachelor's degree programme have been passed or have been exempted, the final IBA exam has been passed, unless the Examination Board decided that the exam also includes its own investigation into the knowledge, understanding and skills of the student.
2. Students who have passed the final IBA exam will be issued the degree Bachelor of Science in International Business Administration (BScIBA).
3. The Head of Student Administration establishes rules and regulations for the application for the final exam. These rules and regulations require the approval of the Examination Board and must be timely and adequately disclosed.

¹³ Bachelor's theses written and assessed at a foreign university on the basis of a double degree agreement with RSM, are exempted from this rule.

Section 7 – Previous Education and Selective Admission Procedure¹⁴

Article 7.1 – alternative requirements for deficiencies in previous education; requirements for English language

1. Deficiencies in the previous education with regard to the subject Mathematics are eliminated by one of the following tests:
 - Passing the EUR Mathematics deficiency test level 2, minimum score 7.0 to be taken for this purpose. This test is at the same level as the VWO exams Mathematics A (further information regarding the precise subjects are announced at least one month in advance on the [EUR website](#));
 - CCVX exam VWO wiskunde A minimum score 7.0;
 - VWO wiskunde B minimum score 6.0;
 - Boswell Beta exam VWO wiskunde A minimum score 7.0 or VWO wiskunde B minimum score 6.0;
 - OMPT-A or OMPT-F exam minimum score 75% (maximum of 2 attempts).All scores must be submitted no later than the 15th of March.
2. The requirement concerning mastery of the English language is fulfilled if the candidate has an unrounded grade of 7.0 for English at VWO level by the 31 January application deadline, as demonstrated by supporting documents, or can submit an English proficiency test score report (see article 7.5 for the specific requirements) by the 15th of March. However, no further requirements concerning mastery of the English language are imposed for candidates who come from a native-English-speaking country (see the RSM website for specific requirements).

Article 7.2 – equivalent previous education

1. To those who have diplomas of secondary or pre-university education, whether or not awarded in the Netherlands, which are deemed in ministerial regulations to be at least equivalent to the Dutch diploma of pre-university education, article 7.1 is applicable *mutatis mutandis*.
2. Those who have other diplomas of secondary or pre-university education awarded outside the Netherlands, which in the country of origin give access to university education, can be granted exemption by the Executive Board from the requirements of previous education referred to in article 7.24, paragraph 1 of the Act, provided that they fulfil the requirements stated in article 7.4 of these regulations.

Article 7.3 – colloquium doctum

1. For the entrance examination as referred to in article 7.29 of the Act, hereinafter referred to as the *colloquium doctum*, the following requirements are set:
 - **English:**
Proficiency in English to be proven by:
 - a. TOEFL (iBT): minimum overall score 80, minimum sub-score 18 for Reading & Listening 20 for Speaking and 21 for Writing.
 - b. IELTS: minimum overall score 6.5, minimum sub-score 6.0 (Reading, Listening, Speaking and Writing).
 - c. B2 First (FCE) with minimum overall score of 170 and minimum subscores of 170 (reading, listening, writing, speaking)
 - d. C1 Advanced (CAE)/ C2 proficiency (CPE) with minimum overall score of 170 and minimum subscores of 170 (reading, listening, writing, speaking)
 - e. C1 Business Higher (BEC Higher) with minimum overall score 170 and minimum subscores of 170 (reading, listening, writing, speaking)
 - f. The test results must not be older than 2 years
 - g. International Baccalaureate Certificate English A SL minimum grade 5, English A HL minimum grade 4 or English B HL grade 5.

¹⁴ **Attention:** This section is about the admission criteria valid for entry September 2023, changes during the academic year will be announced on the admission pages of the [RSM website](#). The admission criteria for **Academic Year 2024 – 2025 will be announced in October 2023** on the admission pages on the RSM website. These criteria will be part of the TER. RSM expects that all applicants are aware of the latest content in relation to the admission requirements through the programme specific admission pages on the [RSM website](#) and that they regularly check the content for (unforeseen) changes.

- **Mathematics:**

- Knowledge of mathematics, as required for the subject Mathematics A final examination of VWO with an unrounded grade of 7.0 (out of 10) or higher or Mathematics B final examination of VWO with an unrounded grade of 6.0 (out of 10). These grades should be obtained in the penultimate year for students who have not yet obtained their diploma at the time of application, or on the final exam for students who have earned their diploma. The grades must be made available to the RSM Admissions office by the application deadline as indicated on the RSM website.
 - or the International Baccalaureate: Mathematics, a grade of 5 or higher for Mathematics Standard Level or a grade of 4 or higher for Mathematics Higher Level; For diploma's obtained after 2019: Analysis & Approaches SL minimum grade 5 /Analysis & Approaches HL minimum grade 4 / Applications & Interpretation HL minimum grade 5.
2. The selective admission procedure mentioned in Article 7.5 is in place.
 3. The term of validity for the test results passed is two years.
 4. The results of the Colloquium Doctum must be submitted by the 31 January application deadline.

Article 7.4 – entrance requirements for those with a non-Dutch diploma that is not deemed in the ministerial regulations to be equivalent to the Dutch VWO diploma

Those with diplomas as referred to in article 7.2, paragraph 2 may be admitted to the programme by the Executive Board after they have fulfilled the requirements stated in article 7.3 that are applied within the scope of the *colloquium doctum* with regard to the subjects English and Mathematics.

Article 7.5 – Numerus Fixus and decentralized selection

1. With reference to article 7.53 of the Act, a Numerus Fixus with a decentralized selection procedure is in place for the Bachelor programme in International Business Administration. For 2023-2024 the maximum intake will be 750 students.
2. Next to the regular, formal requirements as included in articles 7.1 and 7.2 of the Teaching and Examination Rules of the programme, selection of applicants will take place on following two criteria:
 - the grade point average based on the school report of the penultimate year of secondary education, or the grade point average based on final (national) exams for applicants who have completed their secondary education at the time of application;
 - the relevance and quality of the answers to three motivation questions.
3. Based on the first and second criterion, scores will be awarded. The total score will be decisive for the place on the ranking of the applicant. Applicants receiving a place on the ranking between 1 – 750 will be guaranteed a place in the programme, provided they also meet the remaining formal requirements with regard to the final diploma, the level of English and the level of Mathematics. If a student drops out from the ranking his/her place will be automatically given to the next applicant on the ranking list by Studielink. No places will be made available after the 1st of August 2023.
4. The ranking will be divided into tiers; the top tier is reserved for students who meet the requirements for diploma, English, mathematics and GPA. The next tiers will apply to applicants who do not meet the requirements: a grade for English below 7, a grade for Mathematics below 7 (Dutch grading scale or international equivalent), the overall GPA does not meet the minimum threshold for the diploma or the diploma is not equivalent to VWO.
5. The grade point average will be scored for applicants with a grade point average of at least 7.0 on the Dutch grading scale, or the international equivalent of this grade and will be scored 0 for applicants with a grade point average below. The grade point average will count for 75% in the final score and will be used in combination with the score for the motivation questions to determine placement within a specific tier.
A full overview of equivalent diplomas and grades is provided on [the IBA website on Application & Admission](#).
6. Proficiency in English to be proven by:
 - a. TOEFL (iBT): minimum overall score 80, minimum sub-score of 18 for Reading & Listening, 20 for Speaking and 21 for Writing.
 - b. IELTS: minimum overall score 6.5, minimum sub-score 6.0 (Reading, Listening, Speaking and Writing).
 - c. B2 First (FCE) with minimum overall score of 170 and minimum subscores of 170 (reading, listening, writing, speaking)

- d. C1 Advanced (CAE)/ C2 proficiency (CPE) with minimum overall score of 170 and minimum subscores of 170 (reading, listening, writing, speaking)
 - e. C1 Business Higher (BEC Higher) with minimum overall score 170 and minimum subscores of 170 (reading, listening, writing, speaking)
 - f. The test results must not be older than 2 years
 - g. International Baccalaureate Certificate English A SL minimum grade 5, English A HL minimum grade 4 or English B HL grade 5.
7. Relevance and quality of the answers to three Motivation questions:
- I. The Erasmus University offers several different bachelor's programmes in business and economics. Why have you chosen to apply for business administration?
 - II. Most RSM IBA students either come from an international background or are hoping to develop their international skills. Why do you want to study in an international programme?
 - III. It is RSM's mission to be a force for positive change in the world. How will studying IBA at RSM help you contribute to this mission?
- The answers to the Motivation questions will count for 25% in the final score.
8. The motivation questions will be published on the RSM IBA website before 1 September each year. Students should apply for the programme in Studielink before January 15 and in the online application form of RSM before 31 January each year, provided they have applied with Studielink before January 15. All required documentation should be uploaded to the online application form by the 31st of January. Documents, with the exception of deficiency exams, submitted after the 31 January deadline will not be considered.
9. The selection of applicants will be conducted by the IBA Selection Committee, consisting of staff of RSM's Recruitment & Admissions Office.
Decisions of the IBA Selection Committee are open to objection through the Advisory Committee on Objections of Erasmus University within 6 weeks after the decision has been sent to the applicant. The notice of objection should be submitted through legal.protection@eur.nl.

Section 8 – Study Counselling

Article 8.1 – study counselling and advice

1. The Student Administration is responsible, without prejudice to the respective provisions of the Executive Board, for recording the study results in such a way that each student can be given an overview at least once per quarter of the results that the student has obtained in relation to the study and exam programme of the programme.
2. The Dean is responsible for the study counselling of students who are enrolled for the programme, partly to assist their orientation towards possible study paths within and outside the programme.

Section 9 – The Binding Study Advice ¹⁵

Article 9.1 – Binding Study Advice (BSA), BSA-norm

1. On the grounds of article 7.8b, paragraph 3 of the Act, on behalf of the Dean, the Examination Board issues a binding study advice at the end of the study year, as long as the student has not yet passed or has been exempted from the first-year phase (B1) of the programme.
2. Unless otherwise mentioned in this TER, at the end of the first year of enrolment all examination parts of the degree programme of the first year (B1) must have been passed. In this regard, exempted or compensated parts are considered to be passed.
3. When a student fails to comply with the binding study advice norm as referred to in paragraph 2 of this article, the student will receive a negative binding study advice, which means the student is prohibited to further studies. This rejection is given only if the student, with due consideration of his/her personal circumstances as referred to in Article 9.3 paragraph 2, is regarded as not suited for the programme. This prohibition is valid for a period of three academic years. If, after the end of this period, an older style programme student re-registers for the programme, in

¹⁵ In case of an exceptional situation, the regular BSA-norm can be adjusted for students from the 2023-2024 cohort. The norm for this cohort can be adjusted downwards at the end of Academic Year 2023-2024. For full details, reference is made to the [RSM website](#).

derogation from Article 2.3b, par. 1 or Article 2.3c, par. 1 of this TER, the student must follow the new style programme (Article 2.3a, par. 2). The same goes for old style programme students who cancelled their first registration for B1 before 1 February 2019 and who re-register as from 1 September 2019 or later: they too must start the new style programme, in derogation from Article 2.3b, par. 1 and Article 2.3c, par. 1 of this TER.

4. The binding study advice shall be issued after the last re-examination of the examination parts of the first-year phase (B1) at the end of the academic year, before the start of the new academic year. In case of personal circumstances, the Examination Board may postpone the binding study advice until the end of the second year of enrolment, before the start of the new academic year.

Article 9.2 – student counselling and monitoring of students' progress

1. During the first year of enrolment, the Examination Board issues on at least two occasions – from which at least one occasion before February 1st – a provisional binding study advice regarding continuation of studies to those students who, on the grounds of the number of passed courses, are not expected to fulfil the norm stated in article 9.1, paragraph 2 of these regulations.
2. The further regulation of student counselling and monitoring of students' progress during the first-year phase (B1) is described in the Undergraduate Course Guide for the programme.

Article 9.3 – exception to the BSA-norm in case of personal circumstances

1. On behalf of the Dean, the Examination Board can adjust the norm as referred to in article 9.1, paragraph 2, on the base of an individual study plan, provided that the student must pass all examination parts of the degree programme of the first year (B1) at the end of the second year of enrolment.

The Examination Board shall decide as soon as possible, but in any case, within 20 working days after submission of the individual study plan, taking into account the circumstances, the study delay and the possibility of the student to continue the programme. In case the development of the personal circumstances gives cause to, the Examination Board can adjust the individual study plan and the norm on motivated request of the student and after consultation with the student adviser.

The adjusted norm will be expressed in whole EC credits or number of courses, specifying the period within which the adjusted norm must be met.

2. The personal circumstances that are taken into consideration when the recommendation regarding the continuation of studies is issued are:
 - disease, sickness, functional impairment, or pregnancy of the student concerned;
 - special family circumstances;
 - membership of the University Board, the Faculty Council or the Programme Committee;
 - other circumstances as referred to in article 2.1 of the Implementation Decree of the Higher Education and Research Act (*WHW*).
3. A student who, as a result of personal circumstances, can reasonably be expected to incur prolongation of the programme must report this in good time to the student adviser. The purpose of this report is to restrict the prolongation of the programme as a result of the circumstances and, if necessary in the opinion of the student adviser, to formulate an individual study plan. The report is made in good time if it is made within four weeks of the commencement of the circumstances. If the circumstances are such that the student or the manager of his/her affairs does not have the opportunity to report this within four weeks, the reporting in good time or otherwise will be assessed in the light of those circumstances.

If the individual study plan also implies that the first year (B1) cannot be completed within the first year of enrolment, then the individual study plan needs to be submitted to the Examination Board for approval no later than two weeks before the end of the first academic year.

Article 9.4 –derogation from the BSA-norm in case of hardship

1. In case a student fails to comply with the binding study advice norm as referred to in Article 9.1, paragraph 2 and Article 9.3 is not applicable, but at the same time application of the norm as referred to in article 9.1, paragraph 2, would be onerous because it cannot be sustained that the student must be regarded as unsuited for the programme, the Examination Board can derogate from the norm on behalf of the Dean. For the purpose of this hardship exemption, the Examination Board will take all students (freshmen only) with one non-compensable insufficient grade or two fails into consideration at the end of the academic year, but no later than the start of the new academic year. Decisive factors for application of the hardship exemption are:

- the student must have participated in all exam opportunities,
 - the average grade, and
 - the overall picture of the study performance of the student.
2. If application of the rules of this Section results in any other way in unreasonable or unfair situations with respect to the student or a group of students, the student or group of students concerned may submit a written and reasoned and substantiated request for derogation from the said rules to the Examination Board. On behalf of the Dean and after consultation with the student adviser, the Examination Board can derogate from these rules in favour of the student or group of students.
 3. Students who may continue their study on the basis of hardship will receive a definitive binding study advice at the end of the first year of enrolment, before the start of the new academic year. However, they still must complete B1 before they may pass the final exam (with the application of the compensation rule).

Article 9.5 – content and form of the binding study advice

The binding study advice is issued by e-mail (student account address) and contains:

- a. the norm that applies for the student concerned, expressed in the number of EC and/or courses of the first-year phase (B1) to be obtained;
- b. the number of credits and/or courses of the first-year phase (B1) obtained;
- c. if the norm has not been met, the personal circumstances that have been taken into consideration;
- d. whether a rejection has been asserted (i.e. negative binding study advice), as referred to in article 7.8b, paragraph 3 of the Act;
- e. in case of a negative binding study advice:
 - the information that the student may not enrol as a student or external student for the programme for the next three academic years,
 - advice about continuation of studies within or outside the Erasmus University Rotterdam;
- f. the possibility to lodge an appeal to the Examination Appeals Board (CBE) and the period within which the appeal must be lodged.

Section 10 – Final and Implementation Provisions

Article 10.1 – identification

Students who participate in education and examination facilities are obliged to immediately disclose their name and address and allow inspection of their student ID card at the request of invigilators, examiners and other designated persons.

Article 10.2 – appeal

Appeals against the following decisions can be lodged with the university's CBE:

- decisions by the examination board or an examiner;
- decisions concerning negative binding study advice;
- decisions concerning admission to a master's programme;
- decisions concerning the other situations described in Article 7.61 of the WHW.

The letter of appeal must be filed with the CBE within six weeks after notification of the decision by sending an email to: cbe@eur.nl. The letter of appeal must include at least the student's name and address, the date, the student's signature, a copy of the decision against which the student is appealing, as well as the grounds for the appeal.

Article 10.3 - amendments

1. Amendments to these regulations will be adopted by the dean through a separate decree.
2. No amendments will be made that are applicable to the current academic year, unless the interests of the students are, in reason, not thereby prejudiced.
3. Moreover, amendments must not influence, to the detriment of the students any other decision, which has been taken with respect to a student by the Examination Board by virtue of these regulations.

Article 10.4 - hardship clause

In very exceptional individual circumstances, in which application of one or more of the provisions set out in these regulations leads to evidently unreasonable and/or unfair situations with regard to a student, a student can submit a request in writing, and with reasons, for derogation from the said provision(s) to the Examination Board. The Examination Board may, after consulting the relevant examiner(s) and the student advisor or student counsellor, derogate from the said provision(s) in favour of the student. A decision to reject the student's request will not be made by the Examination Board until the applicant has been given the opportunity to present his or her case, if this is requested.

Article 10.5 – announcement

The dean is responsible for an appropriate announcement of these regulations and of amendments to these documents.

Article 10.6 – entry into force

These regulations enter into force on 1 September 2023.

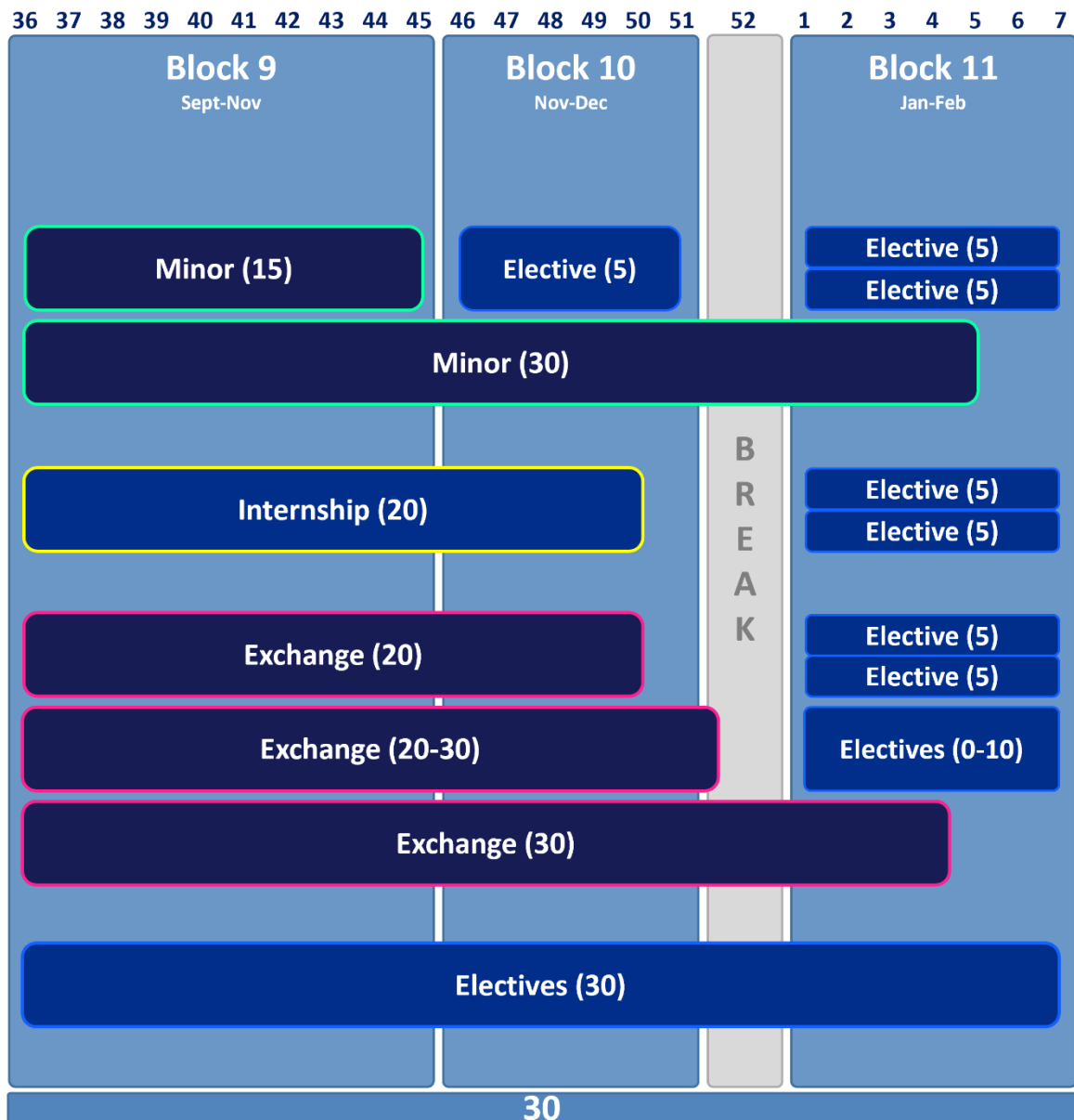
Appendix Intended Learning Outcomes

Prologue: We see contemporary Business Administration as an interdisciplinary field. During our programme we touch upon economics, social sciences, and technological disciplines in relation to the theoretical foundations of the business sciences. We educate our students to become responsible business leaders and be a force for positive change in the world.

| | |
|---|--|
| After finishing our programme students should be able to: | |
| Content related aspects | |
| ILO 1 | Demonstrate knowledge of key management theories and models as well as most influential empirical findings related to all functional areas in business administration and adjacent disciplines. |
| ILO 2 | Demonstrate knowledge of the economic, environmental and social impact of organisations on societies locally and globally. |
| ILO 3 | Demonstrate knowledge of methods of scientific research in the business field. |
| Skills related aspects | |
| ILO 4 | Demonstrate the mastery of analytical skills while using quantitative and qualitative techniques to analyze business problems and design solutions for those problems using a scientific research approach. |
| ILO 5 | Demonstrate the mastery of communication skills on an individual as well as team-based level, for example to prepare a written and/or oral research-based report about a business topic, present and defend that report in front of a specialist or non-specialist audience. |
| ILO 6 | Demonstrate being able to work in diverse teams. |
| ILO 7 | Demonstrate the mastery of life-long learning skills to challenge one's own limitations, recognize opportunities for learning, acquire new knowledge, and undertake further study with a high degree of autonomy. |
| Attitudes | |
| ILO 8 | Demonstrate a mind-set of working according to principles of trust and integrity, make the values of a multicultural and international orientation the basis of their view of people and society, and accept corporate social responsibility and sustainability as values. |
| ILO 9 | Demonstrate an awareness of understanding and accepting ethical and normative ways of thinking in scientific research in business, and critically make independent choices for knowledge increase and scientific research in business. |
| ILO 10 | Demonstrate a critical mind-set of recognizing one's own limitations, be prepared to revise one's own views when needed, and understand and interpret cultural limitations |

Appendix Elective space B3 new style curriculum

Standard Bachelor 3 elective options according to Article 2.3a and 2.3b



Appendix Trimester 7 old style BSc

1. These are the standard Bachelor 3 Trimester 7 elective options (see article 2.3c, paragraph 2)

EXCHANGE 20 EC

The BSc exchange is worth 20 EC. All grades for courses completed on exchange are listed as *pass*. The grades for these courses thus do **not** count towards a student's GPA.

MINOR 15 EC

LANGUAGE ELECTIVE OR ELECTIVE 5 EC

A Minor can be combined with the 5 EC Language Elective or an Elective \geq 5 EC.

All electives require approval from the Examination Board before the start of the course.

Please refer to the Examination Board's website for information about the requirements and further procedures (<http://www.rsm.nl/examination-board/>).

ELECTIVE(S) 15 EC

LANGUAGE ELECTIVE

ELECTIVES 20 EC

INTERNSHIP 20 EC

2. More than 20 EC (see article 2.3c, paragraph 4 sub f.):

If a student goes on exchange then the exchange credits must be used to fill the 20 EC mandatory Bachelor 3 elective area. Internships, minors, electives will appear on a separate transcript and thus not be taken into account for GPA calculations.

Bachelor 3 Trimester 7 elective options (mandatory):

Separate transcript:

EXCHANGE 20 EC

LANGUAGE
ELECTIVE
OR
ELECTIVE
5 EC

EXCHANGE 20 EC

MINOR 15 EC

EXCHANGE 20 EC

INTERNSHIP
20 EC

Or:

If a student does both a Minor and an Internship (20 EC) (or two Minors) and no other electives then both courses will appear under Bachelor 3 courses on the diploma and will thus count towards the GPA.

MINOR 15 EC

MINOR 15 EC

MINOR 15 EC

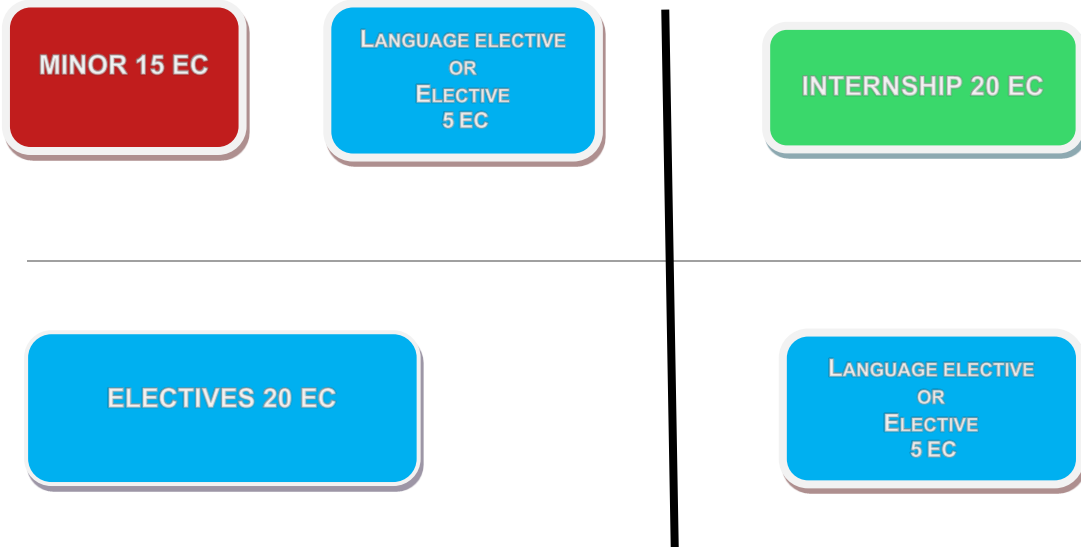
INTERNSHIP 20
EC

Or:

In case a student completes more than 20 EC of approved courses counting towards the B3 Trimester 7 elective options (for instance a minor and an internship (or two minors) and a ≥5 EC elective or a 15 EC approved project and two 5 EC electives), then the student may choose which courses should be on the grade transcript (and should thus count towards the GPA). The other course(s) will appear on a separate transcript. Students should request which elective they would like to appear on their diploma at least 6 weeks before their last remaining course grade is published in Osiris. Requests can be made via the Examination Board's online request form (<https://request-eb.rsm.nl/>). In case no choice is made, the electives – other than the International Exchange Programme – will be chosen in chronological order.

Bachelor 3 Trimester 7 elective options (mandatory):

Separate transcript:



It is not possible to do two internships



Appendix Double Degree in IBA and Philosophy

1. General

Together, Rotterdam School of Management and Erasmus School of Philosophy offer a Double Degree in International Business Administration and Philosophy. Students in this programme obtain two degrees in four years: a Bachelor of Science (BSc) in International Business Administration and a Bachelor of Arts (BA) in Philosophy of a specific discipline.

2. Programme lay-out

The Double Degree with Philosophy curriculum contains 90 European credits (EC) with the possibility to use the minor (15 EC) for both the Bachelor's in International Business Administration and the Philosophy programme. The obtained grade for the minor counts towards your GPA.

For the International Business Administration programme, students are required to complete 30 EC in elective credits. Students of the Double Degree programme can obtain these credits by following the minor at Esphil (First Things: The Power of Philosophy or Doing Philosophy of Science) and they are exempt from obtaining the remaining 15 EC. To get this exemption (which will not count towards your GPA), students are obliged to submit a request through the [Online request form](#) of the Examination Board of RSM. It is important to submit this request to the Examination Board timely, in order for them to officially grant and process the exemption in time.

Students will write a thesis for ESPhil only. At RSM, they will complete a track by conducting the Bachelor Project.

3. Practical

To avoid overlap with lectures and seminars of the Bachelor of International Business Administration, most lectures of the Philosophy curriculum are scheduled in the evening.

4. Application, tuition

Students who have successfully completed the first year of their Bachelor's in International Business Administration can apply for the Double Degree with Philosophy. There are no additional tuition fees as long as you follow a bachelor or master programme at Erasmus University Rotterdam. In case students finish their Bachelor's in International Business Administration before finishing the Double Degree with Philosophy programme and do not enrol in a Master at a Dutch university they will pay the institutional fee, that equals the statutory fee (€ 2.314,- in 2023/2024).

Appendix Double Degree RSM Erasmus University – Guanghua School of Management, Peking University: Future Leaders programme

1. General

Together, Rotterdam School of Management, Erasmus University and Guanghua School of Management, Peking University offer a Double Degree: the Future Leaders programme. Students in this programme obtain two degrees in four years: a Bachelor of Science (BSc) in International Business Administration from RSM and a Bachelor of Management Degree from Guanghua.

2. Programme lay-out

Students take the first two years of the Bachelor's programme in IBA at RSM and transfer for another two years to Guanghua.

By taking the first two years at RSM, students taking the Double Degree are fully exempt for the first two years of the Bachelor programme at Guanghua.

By taking another two years of studies at Guanghua, students are fully exempt for the third (final) year of IBA.

Hence, the entire programme takes four years.

3. Application, admission requirements, tuition

The Double Degree is open for RSM students who have successfully completed their first two years of studies by June of the year immediately preceding the start of classes at Guanghua. Students need to belong to the best 15% of their class, according to the GPA calculation by the programme coordinator. IBA students are exempt from the English language requirement. Application deadline is 1 October in the calendar year immediately preceding the start of classes at Guanghua.

The programme is not open for Chinese nationals.

Students will need to formally pay tuition at both institutions. However, the tuition fee for Guanghua will be waived.

Students will need to remain enrolled in both programmes for the full years in total to be eligible for the Double Degree.