

MINUTES MSc PC – 19 DECEMBER 2017

Mandeville, T03-42, 13.00 – 15.00 hours

Present

MS: Maciej Szymanowski (chair, MM)
SB: Sigrid Batenburg-Mudde (PM, minutes)
GH: Gabi Helfert (PM)
FW: Frank Wijen (SM)
LS: Lisa Schulze Egberding (SCM)
FD: Felix Dressel (MM)
JE: Juup Essers (OCC)
MSh: Meir Shemla (HRM)
DA: Denise Althaus (HRM)
CB: Caolán Broderick (OCC)
DT: Dimitrios Tsekouras (BIM)
MSp: Marijke Speelberg (GBS)
GB: Guido Berens (GBS)
RE: Reinoud van Eerden (SM)
AC: Ata Choudhry (AFM)
IB: Isabel Bienert (BIM)
SZ: Solomon Zori (AFM)
AS: Ad Scheepers
DD: Dirk Deichmann (MI)
BK: Bas Koene (OCC)

Absent

RK: Roelof Kuik (SCM)
GN: Gerald Nuha (FI)
MK: Myles Kuhns (MI)
WH: Wim Hulsink (SE)
BT: Ben Tims (FI)

Guest

Astrid Huisman

1. Opening and announcements

The chair welcomes everybody present.

Two new members joined the MSc Programme Committee. Solomon Zori is replacing Stephan Kramer and Bas Koene (OCC) who will replace Juup Essers.

2. Approval of minutes from MSc PC Meeting 20 November 2017

There are no comments on the minutes and herewith the minutes are approved.

3. Update on MSc PC subcommittee activity

MS (faculty MM) asks all subcommittees to give a short update on what is discussed up to now.

Quality of teaching assessment

Good things already happen but there are also some cracks and gaps that need to be taken care of. Nobody looks at what is happening in the classroom.

There is a need for more sources of information and also for sharing of best practices.

MSc Thesis Trajectory

A number of issues are discussed:

- Resit
- Smaller thesis; this is not going to happen, writing a thesis shows this is a scientific study and therefore will not become less ECTS.

- Assessment criteria
- Difference (per programme) between how coaches treat students.

A suggestion is made to develop a digital platform. The chair of this subcommittee is not chosen yet.

Improving communication

FD is chair of this subcommittee. MK and LS are members.

They first look at individual bodies and how they communicate. They will make an analysis and then write a recommendation, which they try to finish in May.

Improvement of PAC Organisation

This subcommittee would like to do a mini research on how different PAC's are formed. Perhaps a toolbox with templates can be developed.

Implementation of mission statement

This subcommittee failed to meet so far. The current accreditation reports give a good idea how different programmes approach this subject. And can therefore be helpful.

Study spaces

GN is not present. There has been a message from EUR central that a lot of new study spaces are created. The students complain that they did not receive this information. The message was posted on SIN-online. Programme Management feels they cannot help that students do not read these messages. GN is advised to contact EUR Central to also use different communication channels in order to get this message spread amongst students.

4. Discussion on the MSc programme accreditation reports

MS prepared a presentation (see enclosure) with the generally applicable issues from programme-specific reports. He asks all members to review their feedback report after this presentation and update it when necessary with a deadline of Friday 22 December 2017. Drop MS a line if you think your input is okay.

A few things were discussed during the meeting:

- Intended Learning Outcome (ILO): If an ILO is that students should master analytic skills for example a course Analytical Skills can be used to meet this ILO.
- The report reflects 2016-2017; if courses are not correct please check with your Academic Director.

5. Focus groups Bachelor and Master Students on house style – Astrid Huisman

Astrid Huisman from Corporate Marketing & Communications is present to explain that with the new mission statement her department organises focus groups amongst students to find out if the current house style still reflects the new mission statement. The internal analysis already took place.

In the focus groups you will be shown materials and you may reflect on that. Astrid hands out a form with which you can register yourself. But if members do not have time attend themselves they are kindly asked to recruit amongst their fellow students.

The form will also be sent by email.

6. Action points and closing

The following action points are noted:

- 1) Send final report about accreditation to Maciej on Friday 22 December at the latest.

- 2) Ask GN (student FI) to approach EUR central to communicate on a broader scale where the new study places can be found.
- 3) Ask PAC members to fill in student report on Friday 22 December at the latest.
- 4) Send registration document for focus groups on RSM house style to student members MSc PC

Next meetings:

25-01 2018, 13.00 hrs
27-02-2018, 13.00 hrs
27-03-2018, 13.00 hrs
26-04-2018, 14.00 hrs
22-05-2018, 13.00 hrs
21-06-2018, 10.00 hrs