

# Minutes MSc PC – 20 September 2018

Mandeville, T3-42, 13:00 – 15:00 hours

Present	Absent
MS: Maciej Szymanowski (Chair, MM)	Dimitrios Tsekouras (BIM)
DT: Diana Tran (Minutes, replace Sigrid Batenburg-Mudde)	Egemen Genc (FI)
SZ: Solomon Zori (AFM)	Wim Hulsink (SE)
FP: Francesco Perniciaro (AFM)	Frank Wijen (SM)
SH: Sarah Horn (BIM)	Cynthia Kong (SCM)
LV: Lara in t Veld (FI)	Sigrid Batenburg-Mudde (PM)
GB: Guido Berens (GBS)	
TL: Tsi Kwan Lam (GBS)	
RH: Rebecca Hewett (HRM)	
VS: Verena Stuber (HRM)	
JM: Juan Maldiedo (MI)	
AK: Alisa Knuutinen (MI)	
YS: Yasemin Sezer (MM)	
BK: Bas Koene (OCC)	
AG: Anxhela Gore (OCC)	
KP: Kurdrat Kaur Paramjit (SE)	
GI: George-Stavros Isichos (SM)	
GH: Gabi Helfert (PM)	
AS: Ad Scheepers (PM)	

## 1. Opening and announcements

The chair welcomes everybody present.

## 2. Approval of minutes of MSc PC Meeting 21 June 2018

There was a request regarding the minutes in general. The minutes the participants received from the last meeting are a little bit vague and general. Moreover, it is not clear how the conversation went regarding the items on the agenda and how the decision was made. To provide more insight to the results we therefore will attach the recommendations to the minutes in the future.

## 3. Introduction of new PC members

**Maciej Szymanowski:** Chairman of Programme Committee and he is doing position this for around 1.5 years. He's part of the marketing faculty.

**George-Stavros Isichos:** He is from Greece and is currently doing the MSc Strategic Management master.

**Lara in t Veld:** She is from Rotterdam. First, she finished her bachelor IBA here at the RSM. She also did MSc SCM at the RSM and now she is representing the FI master.

**Yasmine Sezer:** She is from Germany, she did her bachelor in Maastricht, in International Business.

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**Francesco Perniciaro:** He is from Italy, he did his bachelor in his hometown Palermo. After that, he did International Business Master in Dublin.

**Anxhela Gore:** She is from Slovenia, she is already for 10 years in The Netherlands. Did a study in law and economics here and MSc OCC is her last study.

**Bas Koene:** Is representing OCC. He is teaching in organization change and human resource. Also studied in Maastricht and used to work at the ESE.

**Verena Stuber:** From Germany and she is representing MSc HRM. Already known 2 different fields, as she did a double degree.

**Rebecca Hewett:** Faculty of HRM master, new this year in the MSc PC. Did the Bachelor PC last year.

**Guido Berends:** Is in GBS master, teacher for research methodology and is around since 1999.

**Juan Madiedo:** Assistant professor of Innovation, which is part of technology department. Been here for couple years, also thesis coordinator. Is taking over from Dirk Deichmann.

**Solomon Zori:** Assistant professor in Accounting. Mainly teaching in MSc programmes.

**Alisa Knuutinen:** Originally from Finland. Did bachelor in communication and media at EUR.

**Sarah Horn:** This is her 4<sup>th</sup> year at the university and is the representative for BIM

**Kurdrat Kaur Paramjit:** Representing for MSc SE, just finished bachelor at EUC.

**Gabi Helfert:** Executive director of master programmes. Role is to represent the management side of the school, so she's not a member of PC, but the bridge between the PC and the dean of education and dean. She joins the PC to become aware of PC wishes and improvements.

**Ad Scheepers:** Policy Advisor for BSc and MSc and is also in the Business Intelligence Unit. And is also not part of the PC.

**Tsi Kwan Lam:** From Amsterdam, born The Netherlands. Did Bachelor in Amsterdam, Future Planet Studies. Is the representative for GBS.

#### **4. The role of the MSc Programme Committee – Gabi Helfert**

Comprehensive presentation, shared as pdf with members of the programme committee.

Some notes during the introduction by Gabi.

Programme Advisory Committee (PAC) was set up by previous students, from two years ago. In this

committee a group of students are going to sit with the Academic Director and advise them how the students perceive the particular programme.

Regarding the feedback surveys, please encourage your fellow students to complete the surveys for all courses. Besides that, it is very important to keep in mind, that teachers also read the feedback and therefore do not attack the teachers on personal level.

Take some time to review the rights & responsibilities of the programme committees (on the slides). GH took the time to translate them from Dutch to English.

Closing notes to students members by MS:

As a student there are responsibility as a PC members. There are 3 main things to be engaged in. First is to come to the meetings and to be part of the subcommittee. Second, engage in PAC, reach out to students and help select students, and be part of this circle and inform PC on how PAC is doing. In the PC we discuss problems we all share and thus are not specific programme related. Third, try to interface with your fellow students, here the main thing is to be visible, take the floor during one of the core courses and explain what the PC does and that the PC is willing to listen to the problems of students. A note to the student specifically, please prepare some slide to promote yourself and that you are open for feedback regarding the programme.

Another comment is that we learnt from last year that at the end of the year people are not coming to the meeting, due to other priorities. Therefore, we need to make the decisions and vote at the beginning at the year, as at least half of this room needs to be present in order to vote.

#### **5. FI-A Study Trip (2 EC), remove from 2019-2020 curriculum**

There was no representative of FI-A present during this meeting to elaborate the request to omit the FI-A study trip from the curriculum. The feedback from the students in the programme is that they did not see how this study trip could add value to their curriculum and it is thus not useful. Therefore, the students have a very negative perception concerning the study trip. Moreover, companies were also not willing to host students. The students requested if it was possible to move the study trip to an earlier stage in the curriculum. However, this is not feasible due to the study workload and the students first need solid foundational knowledge before a study trip makes sense, and therefore the Examination Board did not accept this request. Although the study trip was never meant to serve as a recruitment platform, but rather as a means to get to know the financial centres of Europe and learn about certain topics in the finance industry, students expect to use it primarily for their job search. The Academic Director would like to add the 2 EC which become free to the Research Skills & Thesis Proposal course which will then be expanded to 4 EC, as he sees a necessity for most students to acquire more knowledge in this area and start earlier with the thesis proposal than is now the case.

The participants could not decide whether it a good decision to remove the study trip from the curriculum. First, as it may was perceived wrongly by the students and thus the participants may think to restructure the study trip is a better alternative. Secondly, prior and during the meeting not enough evidence was provided, so no decision could be made. Therefore, Diana will invite Dirk Schoenmaker,

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the academic director, for the next meeting. He can inform the PC about what happened and it may be handy that he will provide the results of the evaluation.

#### **6. Approval of Skills Course on AFM MSc**

For the academic year 2018-2019, AFM would like to offer a new course, presentation and social skills. This proposal was presented during the meeting, a one-page description of the course is attached. In addition, in order to realize the 1 credit for this course, 1 credit is removed from one core course.

During the voting process everyone agreed with the implementation of this course. The participants appreciate the initiative to implement this skills course. MS will write an official letter of consent.

#### **7. Approval of 2017-2018 PC recommendations**

The recommendations were not distributed to all participants. Therefore, the approval of 2017-2018 PC recommendations will be moved to the next meeting. Diana will include the PC recommendations of 2017-2018 with the minutes.

#### **8. Approval of EC change for GBS Methodology course**

GBS master proposed a change for their Methodology course. In the current situation, the methodology course is 5 EC, and it consist of two parts, the first part is now worth 3 EC and the second part 2 EC. The first part are the principals, which covers the research question and research design. From February till May, there are workshops, which help students to conduct data and analysis. The second part of the research course requires the students to hand in assignments. This results in that the students experience the second part as very heavy, since this is overlaps with the thesis deadline and therefore they perceive the first part as relatively light and easy. Accordingly, MSc GBS would like to give more emphasis on the first part and give it 4 EC. The goal for the first part is to prepare the students for their research phase. The second part, will then consist of only three workshops and no assignments, therefore only attendance is required and is 1EC. However, the participants were wondering if it would still be valuable if the methodology course is running till May. But from experience, is that students have questions which they want to discuss with their coach in the feedback sessions, and now these topics can be discussed during these workshops.

During the voting process there was consensus regarding the proposal. MS will write an official letter of consent.

#### **9. Closing remarks**

MS mentioned that during the director's office meeting they discussed about quality agreement. For the MSc PC there is a role in this change and we can express our opinion and if the PC approves this. Gabi will check with Eric in her next meeting with Eric, so this topic can be discussed during the next PC Meeting.

Regarding the EQUIS accreditation, there will be a student report for the RSM. As MSc PC need to contribute to that report, therefore Diana will invite Karolina van der Werff to the upcoming meeting.

## 10. Action points

1. Include complete list of e-mails and send to MS
2. Update website necessary: members, minutes last year, annual report 2017-2018
3. Attaching supporting documents before the meeting to make a decision during the voting
4. Student participants needs to prepare some slides to present yourself in class, to recruit PAC members, do this before the next meeting
5. DT will add the e-mail address to RSM webpage
6. DT will invite Dirk Schoenmaker and Karolina van der Werff for the next meeting
7. TKL will send his votes beforehand, as he cannot make it to the next meeting

### Next Meetings:

18-Oct-18, 13:00h  
20-Nov-18, 13:00h  
18-Dec-18, 13:00h  
22-Jan-19, 13:00h  
21-Feb-19, 13:00h  
21-Mar-19, 13:00h  
11-Apr-19, 10:00h  
21-May-19, 13:00h  
25-Jun-19, 13:00h